

**CITY OF FONTANA  
PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION  
REGULAR MEETING  
MARCH 24, 2022**

**CALL TO ORDER**

The Regular Meeting of the Fontana Parks, Community and Human Services Commission was held on Thursday, March 24, 2022, in the Grover W. Taylor Council Chambers, 8353 Sierra Avenue, Fontana, California. Chair Ahumada called the meeting to order at 7:04 p.m.

Present: Chair Ahumada, Commissioners Glass and Quintana.

**Invocation**

The Invocation was led by Commissioner Armando Valles.

**Pledge**

The Pledge was led by Commissioner Quintana.

**SPECIAL PRESENTATIONS:**

**A. Mayor Warren to swear in new Fontana Parks, Community and Human Services Commissioner Armando Valles.**

Mayor Acquanetta Warren introduced and swore in newly appointed Commissioner Armando Valles; congratulated recently appointed City Clerk, Germaine McClellan Key on her new role and thanked her for her service as former Secretary to the Parks, Community and Human Services Commission.

**B. Special Events Update February**

Special Events Coordinator, Salena Zapata provided a brief update on past events which included the South Fontana Park Groundbreaking Ceremony, Black History Parade & Expo, and Jazz Festival.

**C. 2022 Summer Camps Review**

Community Services Supervisor, Nathan Hunt provided a preview on upcoming Summer Camps that will be offered throughout the City of Fontana which included Camp Southridge, Camp Imagination, Camp Jed, Camp Fit, Arts Camp, Jr. Lifeguard Camp, Sports Camp, and the Nature Discovery Camp.

## **D. Aquatics 2021 Recap & 2022 Preview**

Supervisor Geneo Farrar welcomed Commissioner Valles and congratulated City Clerk McClellan Key on her recent appointment; thanked and recognized the Aquatics leadership group.

Community Services Coordinators Stan Clark and Jessica Barragan provided the Aquatics 2021 Summer Recap and Summer 2022 Aquatic Programing Preview.

Commissioner Quintana congratulated Aquatic staff for a successful 2021 season.

Commissioner Valles asked staff for clarification on how the swim lessons waitlist works.

Commissioner Glass recognized Aquatic staff for a successful 2021 season.

Supervisor Farrar recognized staff for being honored by California Park & Recreation Society and receiving an award on Innovative Programming for Special Olympics.

### **PUBLIC COMMUNICATIONS**

No public communications were received.

### **CONSENT CALENDAR:**

**ACTION:** Motion was made by Commissioner Glass, seconded by Commissioner Valles, and passed by a vote of 4-0 to approve the Consent Calendar (AYES: Ahumada, Glass, Valles, and Quintana; NOES: None; ABSENT: None; ABSTAIN: None)

#### **A. APPROVAL OF MINUTES**

Approve Minutes of the February 22, 2022, meeting.

#### **B. PUBLIC WORKS OPERATIONS - PARKS AND LANDSCAPE DIVISION**

Approve the February 2022 Activities Report.

### **NEW BUSINESS:**

#### **A. Commission Reorganization-Oral Report**

Acting Director, Daniel Schneider requested that Commissioners place nominations for the upcoming Chair, Vice-Chair and Secretary positions.

Commissioner Glass expressed interest in serving as Chair.

**ACTION:** Motion was made by Commissioner Glass, seconded by Commissioner Valles, and passed by a vote of 3-1 to appoint Commissioner Glass as Chair (AYES: Ahumada, Glass and Valles; NOES: Quintana; ABSENT: None; ABSTAIN: None)

Commissioner Quintana nominated Chair Ahumada for the position of Chair.

**ACTION:** Motion was made by Commissioner Quintana; there was no second. (B) Motion failed.

Commissioner Glass nominated Commissioner Valles for Vice Chair.

**ACTION:** Motion was made by Commissioner Glass, seconded by Commissioner Quintana, and passed by a vote of 4-0 to appoint Commissioner Valles as Vice-Chair (AYES: Ahumada, Glass, Quintana, and Valles; NOES: None; ABSENT: None; ABSTAIN: None)

Commissioner Quintana motioned to appoint Commissioner Ahumada as Secretary.

**ACTION:** Motion was made by Commissioner Quintana, seconded by Commissioner Valles, and passed by a vote of 4-0 to appoint Commissioner Ahumada as Secretary (AYES: Ahumada, Glass, Quintana, and Valles; NOES: None; ABSENT: None; ABSTAIN: None)

### **COMMISSIONERS COMMENTS:**

Chair Glass congratulated staff for their presentations; mentioned that she attended several events such as the “Black History Parade & Expo”; “Fontana Walks” and the “Jazz Festival”.

Commissioner Quintana thanked staff for their presentations; congratulated Commissioners Glass, Valles and Ahumada on their nominations and appointments as Chair, Vice-Chair and Secretary. Commissioner Quintana also congratulated City Clerk McClellan Key on her recent appointment and closed with noting his recent attendance at the Pony Opening Ceremonies.

Vice-Chair Valles thanked staff for their efforts and dedication for putting on events; mentioned that he attended events such as “Pony Opening Ceremonies” and “Teen Summit”. Vice-Chair Valles congratulated City Clerk McClellan Key on her recent appointment.

Secretary Ahumada mentioned that she attended the California Park & Recreation Society Conference; thanked staff for their presentations and thanked Acting Director Schneider and Community Services Manager, Michael Wright on making her trip very easy and enjoyable.

### **COMMUNICATIONS:**

Acting Director Schneider thanked Community Services Manager Wright for making trip to California Park & Recreation Society Conference very easy and enjoyable; congratulated City Clerk McClellan Key on her recent appointment and congratulated Commissioners on their new appointments. Acting Director Schneider also thanked staff

for their presentations; talked about Co-Sponsorship packets and mentioned that he would set up an appointment to meet with Vice-Chair Valles to provide him additional information; closed with welcoming back Community Services Manager Kristy Samples.

Senior Administrative Aide, Harriet Myers discussed uniform shirts for the Commission and asked Commissioners to provide shirt sizes.

Community Services Manager Wright thanked former Chair Ahumada on doing a great job as Chair of the Commission; congratulated City Clerk McClellan Key on her appointment and thanked her for her role as Secretary on the Commission. Manager Wright also welcomed and congratulated Vice-Chair Valles on his new appointment; mentioned the free new library at the Don Day Community Center. Manager Wright also encouraged everyone to visit [fontana.org/jobs](http://fontana.org/jobs) and apply for open positions.

Community Services Manager Samples talked about the Commission photos; thanked the Special Events & Mary Vagle Nature Center Staff for putting on a successful Arbor Day Event. Lastly, Manager Samples thanked the Community Service Department team for all their help and hard work during her absence.

Public Works Manager Dan West gave several park updates. Seville Park exercise equipment has been replaced with new equipment. Almeria Park shade structure and the rubber surfacing project is getting closer to being completed and the playground should reopen to the public in about 2-3 weeks. Manager West congratulated City Clerk Germaine McClellan Key on her appointment; welcomed Vice-Chair Valles and congratulated all Commissioners on their new appointments.

**ADJOURNMENT:**

The meeting adjourned at 8:07 p.m. to the next meeting on Thursday, April 28, 2022, at 7:00 p.m.

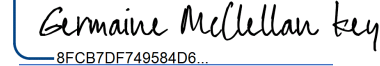
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Ashton R. Arocho, MMC  
Deputy City Clerk

**THE FORGOING MINUTES WERE APPROVED BY THE PARKS, COMMUNITY AND HUMAN SERVICES COMMISSION ON THE 28<sup>th</sup> DAY OF APRIL, 2022.**

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Germaine McClellan Key  
City Clerk

**Certificate Of Completion**

Envelope Id: 830DBE0DD5B74D8784278D1DCA4E2760	Status: Completed
Subject: Please DocuSign: Amended meeting minutes 3-24-2022 (003).pdf	
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Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	City Clerk
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	8353 Sierra Avenue
	Fontana, CA 92335
	clerks@fontana.org
	IP Address: 192.146.186.96

**Record Tracking**

Status: Original 5/25/2022   08:26 AM	Holder: City Clerk clerks@fontana.org	Location: DocuSign
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**Signer Events**

Ashton Arocho  
aarocho@fontana.org  
City Clerk's Office  
Security Level: Email, Account Authentication (None)

**Signature**

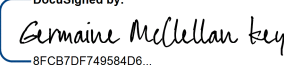
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Viewed: 5/25/2022 | 09:07 AM  
Signed: 5/25/2022 | 09:07 AM

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Germaine McClellan Key  
gkey@fontana.org  
Security Level: Email, Account Authentication (None)

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Signed by link sent to gkey@fontana.org  
Using IP Address: 107.201.246.59  
Signed using mobile

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Viewed: 5/25/2022 | 09:22 AM  
Signed: 5/25/2022 | 09:22 AM

**Electronic Record and Signature Disclosure:**  
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Evelyne Ssenkoloto  
essenkol@fontana.org  
Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 5/25/2022 | 09:22 AM

**Electronic Record and Signature Disclosure:**  
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<b>Electronic Record and Signature Disclosure:</b> Accepted: 5/11/2022   03:38 PM ID: 54844e9e-65f7-4cc0-881f-b202f6859c75		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	5/25/2022   09:22 AM
Completed	Security Checked	5/25/2022   09:22 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> <li>•Allow per session cookies</li> <li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li> </ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.



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